



# Simulation Australasia Annual General Meeting

11:00 AEDT 22 November 2022

Held on Zoom

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# Acknowledgement of Country

Simulation Australasia acknowledges Traditional Owners of Country throughout Australia and recognises their continuing connection to lands, waters and communities

We pay our respect to Aboriginal and Torres Strait Islander cultures; and to Elders past, present and future.

# Agenda

1. Chair's Introductory Remarks & Comments
  - a. Acknowledgements
  - b. Requirement of AGM
  
2. Motion to Accept Previous Minutes
  
3. Report from the Board
  - a. Governance and Risks
  - b. Activities
  - c. Finance Report
  
- 4 Election of Board Members
  - a. Resolutions on Board Elections
  
5. Other business
  
6. Notice of AGM 2023



Thank you for your support in 2022!

➤ **Vision**

*We envision a future where modelling and simulation enables us all to create and live in a better, safer world*

➤ **Mission**

*We strive to build a better future by connecting Australasia's modelling and simulation communities, promoting cross-industry research and collaboration and fostering the development of modelling and simulation professionals and standards of good practice*

# Opening Remarks

- Acknowledgements
  - Board
  - Committees
  - Volunteers
- Requirements of AGM
  - Held each calendar year
  - Receive Board and Financial report
  - Elect board members (2 year term, maximum 3 terms)
  - Discuss business raised by members
- Motion to accept 2021 AGM minutes

# Report from the Chair

- Board Members
  - Chair: Philip Swadling (2019)
  - Deputy Chair: Marcus Watson (2019)
  - Elysebeth Leigh (2019)
  - Fred Hardtke (2020)\*
  - Matthew Harper (2020)\*
  - Fiona Love (2020)\*
  - Treasurer: Gerry Bluett (2021)
  - Gary Eves (2021)
  - Jan Roche (2022)\*\*
- Meetings held monthly except for December 2021
- September 2022 meeting did not have a quorum

\* 2 year term expired, standing for another 2 year term

\*\* co-opted in April 2022 to replace Kelly Britt, who resigned

# Governance and Risks

- Finances remain stable – refer financial report
- Commitment to future ASC main overall financial risk
- Insurance - up to date, for director and organisation and volunteers
- Continuity
  - Microsoft Office 365, but data in other platforms
  - Board and committees
- Member engagement

# Main Activities

- Australasian Simulation Congress
- Annual Awards
- ASSH delegation to NZ ASH
- Women in Sim survey
- Interprofessional Simulation program
- Standards Australia
- Focus area activities
- Sim Cafes

# ASSH Report

- The current ASSH team is:
  - **Belinda Judd** (acting Chair)
  - **Pauletta Irwin** (Secretary /acting Deputy Chair)
  - **Tayne Ryall** (Member of good standing)
  - **Kelly Squires** (Member of good standing)
- Focus on supporting NZ ASH and interactions with SSH
- Delegation attended 2022 NZASH Simulation in Healthcare
- Renewed collaboration agreement with SSH
- Work underway on a cross institutional Interprofessional Simulation program for health professional students
  - Partially funded by Sim Aust and Britt Family Trust
- Strong interest for new members to join ASSH Exec in 2023
- 2023 focus on ASC, IPL and professional dev opportunities, continue partnership with Healthy Simulation

# Women in Sim

- **Current Committee Members**
  - Chair: Jessica Stokes-Parish
  - Deputy Chair: Steph Barwick
  - Members: Jan Roche, Bec Szabo, Sakuni Ranwala, Erica Southgate
- **SimAust Equity & Diversity Survey**
  - interdisciplinary, cross-profession study that will explore diversity in the simulation workforce across Australia.
  - Will use the survey data to develop recommendations for the simulation sector on improving equity and diversity.
  - Results be published in a publicly available report, expected to be released in mid 2023
  - Delay due to Defence ethics review with Defence, have decided to remove Defence from scope
- **Awards Nominations workshops**
- **Mannequin gender diversity project**
  - A team of the committee are collaborating with a number of clinicians to evaluate the gender diversity of resuscitation manikins on the market
  - In final edit stages

# Standards

- **SA's Committee IT-031** responsible for Modelling and Simulation. The committee continues its support and review of ISO/IEC JTC 1/SC 24's work program as a mirror committee
- IT-031's main project is production of third edition of *SA HB 116: Modelling and Simulation – Framework of Related Standards - Project 106151*. This is now in the editorial stage for review by committee
- ISO/IEC JTC 1/SC 24 will hold plenary session in Sydney in July 2023
- Initial work on SC 24/WG10 *Discussion Paper: Standards for the Metaverse*

# Focus Area Report

- Professional development
  - Revision of Intro to Sim essentially complete
  - Will be run with Thales support in early 2023
  - Master Class follow up sessions in planning
- Networking/Engagement
  - Website update to be launched, possibly in parallel with ASC2023 website
  - Liaising with Engineers Australia to identify synergies with professional development program

# Focus Area Report (contd)

- Partnerships
  - National Training & Simulation Association
  - Military Operations Research Society (MORS)
  - Systems Engineering Society of Australia (SESA)
  - Japanese Society for Simulation Technology (JSST)
  - Games for Change
  - NZ Association for Simulation in Healthcare
  - Society for Simulation in Healthcare
  - Healthy Simulation

# Focus Area Report (contd)

- Research
  - Plan for standing Scientific committee
  - Terms of Reference to be workshopped in early 2023
  - Proposed ongoing topics include mentoring and reviewing of higher degree research; ethics, and leading the development of special issues in relevant journals
  - Plan for development of a Practitioner's Handbook

# 2022 Simulation Australasia Awards

## Simulation Achievement Award & Lifetime Membership

Professor Anjum Naweed, *Theme Leader Human Factors and Operational Readiness, Appleton Institute CQ University Australia*



## Project Innovation Award

*One-Sim Education, MCH Simulation, Monash Health and Monash University*



## Simulation Achievement Award

Major Andrew Bone, *SO2 Simulation, Headquarters Force Command Australian Army*

## Project Innovation Award

*WSLD Emergency Code Black Response Revision Project, Western Sydney Local Health District*

## Simulation Achievement Award

Dr Susannah Whitney, *Senior Human Scientist, Department of Defence*



# AUSTRALASIAN SIMULATION CONGRESS 2023

## Adelaide

### Monday 21 August - Thursday 24 August



# ASC Planning

- Funding agreement with Adelaide Convention Bureau (now Business Events Adelaide) in place to hold the congress in Adelaide in 2023, 2025 and 2027
- Following negotiations with Adelaide Convention Centre, contracts in place and deposits paid for 2023, 2025 and 2027
- Contract in place with TAS for ASC 23
- Need to ensure events are held in 2022, 2024 etc

# ASC 2023

- Proposed Theme: **Life Between Reality and Simulation**
- Key dates:
  - Save the date by end Nov
  - Call for Papers released 6th December
  - Abstracts due Feb 23
  - Registration Opens Feb 23

# Financial Report 21/22 Financial Year

## Profit and Loss

Account	2022	2021
<b>Trading Income</b>		
Conference Income	22,251.50	-
Memberships (Renewal)	27,086.42	28712.95
Other Income	509.42	5.33
<b>Total Trading Income</b>	<b>49,847.34</b>	<b>28,718.28</b>
<b>Cost of Sales</b>		
Conference Expenses	19,783.75	-
Other Expenses	4,000.00	1148.04
<b>Total Cost of Sales</b>	<b>23,783.75</b>	<b>1148.04</b>
<b>Gross Profit</b>	<b>26,063.59</b>	<b>27,570.24</b>
<b>Operating Expenses</b>		
Accounting/Audit	-	2900
Bank Fees	176.23	179.07
Board Expenses	-	348.18
Cloud Tools	8,106.51	8,194.06
Contractor's Fees	11,767.90	10,381.75
Dues & Subscriptions	442.90	
Insurance	2,881.22	3,062.81
Interest expense	-	3.58
IT Expense	1,192.00	9,970.02
Legal Fees	338.00	-
Rental Expense - Virtual Office	2,606.53	2701.26
Telephone, Mobile, Internet		270
<b>Total Operating Expenses</b>	<b>27,511.29</b>	<b>38,010.73</b>
<b>Net Profit</b>	<b>(1,447.70)</b>	<b>(10,440.49)</b>

## Balance sheet

Account	30 Jun 2022	30 June 2021
<b>Assets</b>		
<b>Bank</b>		
Main Account	86367.43	79124
<b>Total Bank</b>	<b>86,367.43</b>	<b>79,124</b>
<b>Fixed Assets</b>		
Office & Computer Equipment	34,990.22	34,990.22
Office & Computer Equipment Acc Depn	(34,990.22)	(34,990.22)
<b>Total Fixed Assets</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Assets</b>	<b>86,367.43</b>	<b>79,124</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
GST	3,124.12	73
<b>Total Current Liabilities</b>	<b>3,124.12</b>	<b>73</b>
<b>Non-current Liabilities</b>		
Suspense	146.65	147
<b>Total Non-current Liabilities</b>	<b>146.65</b>	<b>147</b>
<b>Total Liabilities</b>	<b>3,270.77</b>	<b>220</b>
<b>Net Assets</b>	<b>83,096.66</b>	<b>78,904.00</b>
<b>Equity</b>		
Capital Contributions	14,884.90	14,885.00
Current Year Earnings	(1,447.70)	(10,440.00)
Retained Earnings	69,659.46	74,460.00
<b>Total Equity</b>	<b>83,096.66</b>	<b>78,904.00</b>

# Financial Summary – Current Status

<b>Balance Sheet</b>	
Simulation Australasia Ltd	
As at 18 November 2022	
Account	18 Nov 2022
<b>Assets</b>	
<b>Bank</b>	
Main Account	118,726.74
<b>Total Bank</b>	<b>118,726.74</b>
<b>Fixed Assets</b>	
Office & Computer Equipment	0.00
Office & Computer Equipment Acc Depn	0.00
<b>Total Fixed Assets</b>	<b>0.00</b>
<b>Total Assets</b>	<b>118,726.74</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
GST	7,787.70
<b>Total Current Liabilities</b>	<b>7,787.70</b>
<b>Non-current Liabilities</b>	
Suspense	146.65
<b>Total Non-current Liabilities</b>	<b>146.65</b>
<b>Total Liabilities</b>	<b>7,934.35</b>
<b>Net Assets</b>	<b>110,792.39</b>
<b>Equity</b>	
Capital Contributions	14,884.90
Current Year Earnings	27,695.73
Retained Earnings	68,211.76
<b>Total Equity</b>	<b>110,792.39</b>

## Key Points

- Underlying position approx \$79,000
  - Excludes deposits paid for ASC and grants monies received for ASC 23
- Note that an amount of approx \$9,000 due shortly to TAS for first milestone payment.

# Strategy Restatement

## ➤ Vision

*We envision a future where modelling and simulation enables us all to create and live in a better, safer world.*

## ➤ Mission

*We strive to build a better future by connecting Australasia's modelling and simulation communities, promoting cross-industry research and collaboration and fostering the development of modelling and simulation professionals and standards of good practice.*

# Focus – Networking & Engagement

- Establishment or re-invigoration of partnerships - both local and global - with organisations that have agendas consistent with those of Sim Aust,
- Communications – **forming a communications team** to manage, and energise links with members,
- **Updating the web site** to make content more accessible, ensuring that material and reports from events and activities is made available for members,
- Engaging with students and early career professionals, potentially by way of forming an **Early Career advisory group**, and
- Holding regular networking events, in person where possible, as well as networking opportunities at the ASC.

# Focus - Research

- Sharing knowledge, via events such as the ASC, Unconferences, SIMposiums and Sim Cafés.
- Facilitating collaboration on research topics between members,
- Publicising outcomes of relevant research by members and others,
- Identifying relevant topics needing to be researched,
- Supporting research by assisting with grant submissions or funding research where appropriate, and
- Consider establishment of a research fellowship, similar to the Churchill Fellowship.
- It was suggested that this focus area be supported by the **establishment of a permanent technical and scientific committee.**

# Focus - Credibility

- Providing opportunities for professional development, by development of education material and establishment of simulation professional certification standards by collaborating with other bodies
- Contributing to the development of standards and good practice guides,
- Develop a simulation professional code of ethics,
- Develop a policy for diversity and inclusion for Simulation Australasia, and collate or develop supporting resources,
- Increase advocacy for simulation and modelling with government departments and other key organisations,
- Actively seeking opportunities to publish opinion type articles in journals and magazines (on line and in print), and
- Maintain annual awards program, and **actively seek to nominate members of the community for awards and recognition outside the organisation.**

# Focus – Governance and Sustainability

- Re-establish frameworks for “communities of practice”
- Develop policy for volunteering
- Establish framework for seeking and responding to feedback from members
- Establish policies to maintain oversight of membership fees and charges for events and access to resources to ensure consistency and fairness
- Simulation Australasia must maintain compliance with regulatory reporting requirements and ensure strong governance in managing the organisation’s funds and other assets, for the benefit of members.

# Board Appointment Resolutions

## Resolution 1

That **Fred Hardtke** be re-appointed to the Board as Member of Good Standing for an additional term of 2 years after which he may apply for re-election

## Resolution 2

That **Matthew Harper** be re-appointed to the Board as Member of Good Standing for an additional term of 2 years after which he may apply for re-election

## Resolution 3

That **Fiona Love** be re-appointed to the Board as Member of Good Standing for an additional term of 2 years after which she may apply for re-election

# Other Business

# 2023 AGM

# Zero Flight Time



Ray Page revolutionised flight simulation and flight training in Australia and internationally.

It is impossible to talk about flight training and flight simulators in Australia without mentioning Ray Page. His contribution to aviation over four decades saw him first bring simulation technology to Australia in the 1950s, shepherd the technology through the digital revolution, install it here and overseas and forever change the way pilots are trained.

This fascinating memoir provides an inside look at the work Ray undertook in Australia and abroad. It follows both his career and the evolution of the flight simulation and aviation industries into the twenty-first century. Part biography and part technical manual it is peppered with anecdotes, fascinating tidbits, historical paperwork and never before seen photographs from Ray's own albums. Definitely one for aviation enthusiasts!



<https://simaust.auscom>

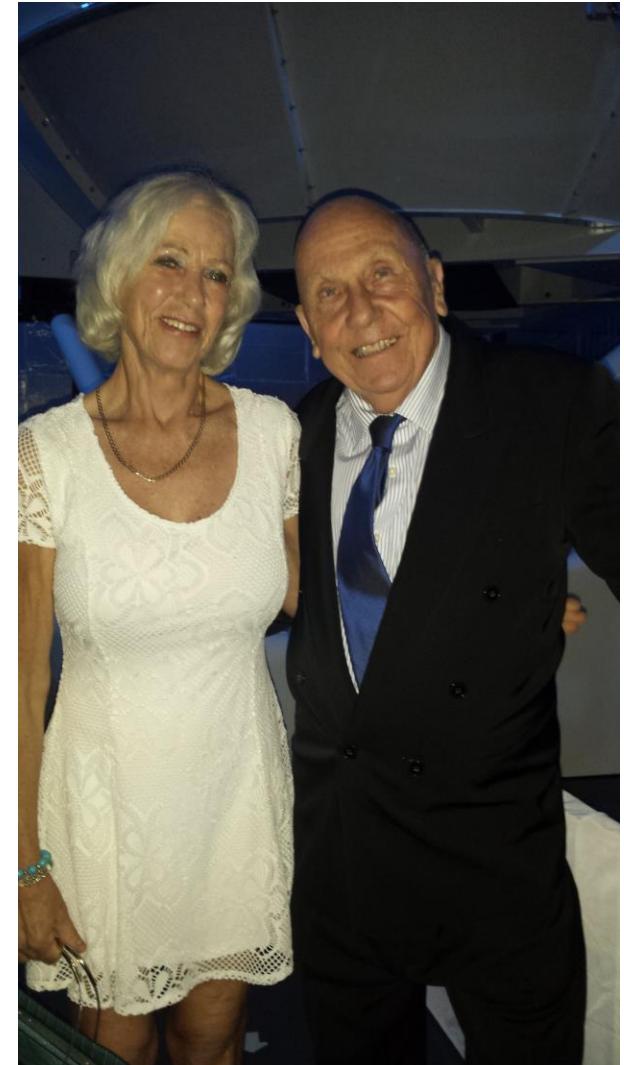


www.shootinstar.pub

ZERO FLIGHT TIME  
RAY PAGE

# ZERO FLIGHT TIME

The story of Ray Page & the Revolution in Simulation



# Real Response Discovery Day & Sim Aust Networking Event

Real Response is holding a Discovery Day on the 30th of November at their St Kilda office. Following on from this from 4pm till 6pm, Sim Aust will host a networking session to talk about simulation more generally. Both events are open to members and non-members.



The poster features the Real Response logo at the top left, which consists of a red circle with a white 'R' inside, followed by the text 'REAL RESPONSE' in red. Below the logo is a central image of a person wearing a VR headset and holding a hand controller, with the text 'DISCOVERY DAY' overlaid in white. The background of the image is dark with blue and red lighting effects. Below the image is a list of activities, the date and time, the location, and an RSVP deadline.

**REAL RESPONSE.**

**DISCOVERY DAY**

- Experience the latest XR and MR Virtual Training
- Participate in live simulations
- Network over a BBQ and Beer

30.11.2022 | Open anytime between 11am - 4pm  
St Kilda

RSVP by the 10th of November.



Thank you for attending!