



Simulation Australasia Annual General Meeting

12:00 AEDT 26 November 2024

Held on Zoom

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Acknowledgement of Country

Simulation Australasia acknowledges Traditional Owners of Country throughout Australia and recognises their continuing connection to lands, waters and communities

We pay our respect to Aboriginal and Torres Strait Islander cultures; and to Elders past and present.

We also pay respect to any members of Sim Aust who are Aboriginal or Torres Strait Islanders

Agenda

1. Chair's Introductory Remarks & Comments
 - a. Acknowledgements
 - b. Requirement of AGM

2. Motion to Accept Previous Minutes

3. Report from the Board
 - a. Governance and Risks
 - b. Activities
 - c. Finance Report

- 4 Election of Board Members
 - a. Resolutions on Board Elections

5. Other business

6. Notice of AGM 2025



Thank you for your support in 2024!

➤ **Vision**

We envision a future where modelling and simulation enables us all to create and live in a better, safer world

➤ **Mission**

We strive to build a better future by connecting Australasia's modelling and simulation communities, promoting cross-industry research and collaboration and fostering the development of modelling and simulation professionals and standards of good practice

Opening Remarks

- Acknowledgements
 - Board
 - Committees
 - Volunteers
- Requirements of AGM
 - Held each calendar year
 - Receive Board and Financial report
 - Elect board members (2 year term, maximum 3 terms)
 - Discuss business raised by members
- Motion to accept 2023 AGM minutes

Report from the Chair

- Board Members
 - Chair: Philip Swadling
 - Deputy Chair: Marcus Watson
 - Fred Hardtke *
 - Matthew Harper ^
 - Fiona Love^
 - Treasurer: Gerry Bluett **
 - Gary Eves
 - Jan Roche
- Meetings held monthly except for December 2023
- May 2024 meeting did not have a quorum

* 2 year term expired, standing for another 2 year term

^ 2 year term expired, resigning from the Board

** Retiring from the Board

Governance and Risks

- Finances remain stable – refer financial report
- Commitment to future ASC main overall financial risk
- Insurance - up to date, for director and organisation and volunteers
- Continuity
 - Microsoft Office 365, but data in other platforms
 - Board and committees
- Member engagement

ASSH Report 2024

➤ Overview:

- Thank you, Phil and Sim Aust, for the ongoing support of ASSH
- We welcomed Dr Nathan Moore to ASSH EC in 2024
- The ASSH EC makeup for 2024 included Dr Belinda Judd (Chair), A.Prof Pauletta Irwin (Deputy Chair and Secretary), & members of good standing:

Tayne Ryall, Kellie Squires, Dr Anna Phillips, Luke Wainwright and Dr Nathan Moore.

ASSH Report 2024

Main 2024 Achievements:

- Belinda represented ASSH at IMSH conference in San Diego and corresponding SHAPES summit on Simulation in the Asia Pacific region (ongoing work)
- ASSH Research Group – Cross-institutional interprofessional simulation program for pre-registration students in allied health, medicine and nursing. Continued with another implementation of program in 2024, 3 research papers in progress & work presented at multiple conferences in 2024.
- Advocacy: 1. contributed to Global Consensus Statement on simulation-based practice in healthcare
- Advocacy: 2. contributed to AHPRA Public Consultation: guidance on embedding good practice in simulation-based learning in student health practitioner education

ASSH Report 2024

Main 2024 Achievements cont:

- Successful PD event: Online SIMposium - Technology supported simulation in healthcare (October 2024)
- Supporting 2025 Sim Congress (Organising Committee etc) - in progress
- Connecting with APRHA around quality and benchmarking in Simulation in Healthcare (in progress)

- Thank you to the ASSH EC for helping to make this all possible!

ASSH Report 2024

Looking to 2025:

- Increase ASSH EC membership – EOI's welcome
- Run additional PD events:
 1. Sustainability of Simulation programs (scaling, commercialization etc)
 2. Intro to simulation in healthcare research
- Continue with ASSH Research Group IPL Project
- Strengthen partnerships with affiliate groups in Aus, NZ and overseas +/- journal affiliation
- AHPRA partnership
- Continue to support ASC 2025

Focus Area Report

- **Networking/Engagement**
 - Formation of Web Team has worked on bring the static website to dynamic life
 - Instituted policies, processes and technical workflows
 - Website is kept up to date with the latest news and events
 - ACEE content now available
- **Sim Café 2.0**
 - Dr. Renee Zahnow, Use of Immersive Experiences in Nature in Health and Well-Being
 - Vantari VR – Applications of Virtual Reality in Healthcare Training
 - Future sessions include:
 - John Welsh from NQSPARK – Northern Queensland Simulation Park

Focus Area Report (contd)

➤ Partnerships

- Maintain and develop partnerships with SESA/ITEA and NTSA for the I/ITSEC conference
- New partnerships being developed include:
 - AsiaSim/Japan Society for Simulation Technology
 - Modelling and Simulation Society of Australia and New Zealand (MSSANZ)
- 2025 Focus on development of a joint promotional strategy with new and existing partners for event reach

Focus Area Report (contd)

- Professional Development
 - Slow progress
 - Research program on use of simulation in education
 - Collaboration with Cubic for Cert III
- Research
 - Joined Augmenting Ability CRC

Simulation Australasia Road Map

Stakeholders	Internal	Membership	Sector Engagement	Partnerships	Cross Sector Aspects
Services	Board Processes Governance, Finance, Strategy, HR Organisation	Website Volunteer Coordinator Courses SimCafe Conference	ASSH Defence Serious Games Operational Leadership Women in Sim Human Factors Engineering Technology	SSH SISO ISAGA NTSA	Research
Done		Web Team formed Newsletter call for Vol Coord Form Org. Committee	Relationship built with SSF		
In Process	All Tools in single course of study Customer Task / Owner Board	Bring attention to the resources on the website Highlight the value of SimCafe	Relationship built with SSF		
Q3 - Aug		Social Media call for Vol Coord Website call for Vol Coord We have a Volunteer Coordinator			
Q3 - Sept		Establish members team lead Volunteer for Social Media Management Online video Foundation Course Work with Code for Certificate 3 for Sim Tech module Re Release the Foundation Course for Members			
Q4		Workshop for advanced simulation course for members	ASSH Symposium Re-invigorate WIS	Sim Aust presence @ #SSA	Develop presentation around it
2025		Re Release the New Conference Member Class ASC 25 11 - 14 Aug Adelaide SSH SHAPS @ ASC "SEWG" @ ASC		ISAGA	AI Industry Research Paper

Financial Report 22/23 Financial Year

Profit and Loss

Profit and Loss

Simulation Australasia Ltd
For the year ended 30 June 2024

	2024
Trading Income	
Conference Income	120,840.58
Memberships (Renewal)	15,206.41
Other Income	29,683.74
Total Trading Income	165,730.73
Cost of Sales	
Conference Expenses	30,643.68
Other Expenses	210.00
Total Cost of Sales	30,853.68
Gross Profit	134,877.05
Other Income	
Interest Income	0.02
Total Other Income	0.02
Operating Expenses	
ASSH Global Simulation Network	378.22
Bank Fees	88.04
Bookkeeping Fees	1,790.31
Cloud Tools	15,386.10
Contractor's Fees	7,866.69
Insurance	5,759.43
IT Expense	2,700.00
Office Expenses	89.09
Rental Expense - Virtual Office	2,932.71
Software Expense	1,099.34
Stripe Fees	23.39
Telephone, Mobile & Internet	120.00
Total Operating Expenses	38,233.32
Net Profit	96,643.75

Balance sheet

Balance Sheet

Simulation Australasia Ltd
As at 30 June 2024

	30 JUNE 2024
Assets	
Bank	
Main Account	117,092.63
Total Bank	117,092.63
Current Assets	
Seed Funding for Conference	68,777.95
Total Current Assets	68,777.95
Fixed Assets	
Office & Computer Equipment	34,990.22
Office & Computer Equipment Acc Depn	(34,990.22)
Total Fixed Assets	-
Total Assets	185,870.58
Liabilities	
Current Liabilities	
GST	2,037.42
Rounding	(5.47)
Total Current Liabilities	2,031.95
Non-current Liabilities	
Suspense	146.73
Total Non-current Liabilities	146.73
Total Liabilities	2,178.68
Net Assets	183,691.90
Equity	
Capital Contributions	14,884.90
Current Year Earnings	96,643.75
Retained Earnings	72,163.25
Total Equity	183,691.90

Financial Summary – Current Status

Cash Summary

Year to Date P&L

Cash Summary

Simulation Australasia Ltd
For the year ended 30 June 2024

	2024	2023	VARIANCE
Income			
Conference Income	120,840.58	-	-
Consulting Revenue	-	423.00	-100.00% ↓
Interest Income	0.02	-	-
Memberships (Renewal)	15,206.41	19,264.21	-21.06% ↓
Other Income	29,683.74	46,500.00	-36.16% ↓
Total Income	165,730.75	66,187.21	150.40%
Less Expenses			
ASSH Global Simulation Network	378.22	-	-
Bank Fees	88.04	184.74	-52.34% ↓
Board Expenses	-	2,433.64	-100.00% ↓
Bookkeeping Fees	1,790.31	-	-
Cloud Tools	15,386.10	9,246.71	66.40% ↑
Conference Expenses	30,643.68	23,136.35	32.45% ↑
Contractor's Fees	7,866.69	9,193.71	-14.43% ↓
Events Costs	-	10,928.64	-100.00% ↓
Insurance	5,759.43	3,640.23	58.22% ↑
IT Expense	2,700.00	-	-
Legal Fees	-	249.00	-100.00% ↓
Office Expenses	89.09	601.83	-85.20% ↓
Other Expenses	210.00	617.28	-65.98% ↓
Rental Expense - Virtual Office	2,932.71	1,894.50	54.80% ↑
Rounding	5.47	-	-
Seed Funding for Conference	-	68,777.95	-100.00% ↓
Software Expense	1,099.34	-	-
Stripe Fees	23.39	-	-
Telephone, Mobile & Internet	120.00	109.09	10.00% ↑
Total Expenses	69,092.47	131,013.67	-47.26%
Surplus (Deficit)	96,638.28	(64,826.46)	249.07%

Plus Other Cash Movements

Profit and Loss

Simulation Australasia Ltd

For the period 1 July 2024 to 25 November 2024

1 JULY-25 NOV
2024

Trading Income

Memberships (New)	1,403.79
Other Income	49,635.00
SimHealth Income	320.00
Total Trading Income	51,358.79

Cost of Sales

Conference Expenses	10,400.00
Total Cost of Sales	10,400.00

Gross Profit

40,958.79

Operating Expenses

Bank Fees	19.95
Cloud Tools	8,080.69
Contractor's Fees	3,172.73
Insurance	3,427.54
Rental Expense - Virtual Office	964.41
Software Expense	903.23
Total Operating Expenses	16,568.55

Net Profit

24,390.24

Board Appointment Resolutions

Resolution 1

The Board thanks the retiring board members **Matthew Harper, Gerry Bluett and Fiona Love** for their support and contribution to the Board

Resolution 2

That **Fred Hardtke** be re-appointed to the Board as Member of Good Standing for an additional term of 2 years after which he may apply for re-election

Resolution 3

That **Michael Johnstone** be appointed to the Board as Member of Good Standing for an additional term of 2 years after which he may apply for re-election

Resolution 4

That **Elita Huynh** be appointed to the Board as Member of Good Standing for an additional term of 2 years after which she may apply for re-election

Resolution 5

That **Guy Wallis** be appointed to the Board as Member of Good Standing for an additional term of 2 years after which he may apply for re-election



AUSTRALASIAN SIMULATION CONGRESS

11 – 14 Aug 2025
Adelaide Convention Centre

Transformative Futures
building tomorrow together

Congress jointly
hosted with



Systems Engineering
Society of Australia

Principal
Partners



Other Business



Thank you for attending!